

**MEETING MINUTES
BOARD OF SELECTMEN
July 7, 2015**

Present: Anthony Vegnani, Chairman, John F. Danehey, Shawn Harris, Maura Curran, Martin O'Toole

Patricia A. Vinchesi, Town Administrator

The Meeting was called to order at 7:02 PM

Acceptance of Agenda

Mr. Harris made a MOTION to accept the agenda for July 7, 2015. Second by Mr. O'Toole, All in favor. Unanimous vote (5-0).

Walk-In's There were none present.

Report of the Town Administrator

4th of July no major incidents. This is the fourth year of the bon fire ban. The police had 195 calls Thursday to Sunday night, 9 arrests and 7 were minors, 2 disorderly, and 4 protective custody's and 2 motor vehicles. The Narcan policy is implemented and they had two successful deployments this weekend. Both patients regained consciousness and were transported to South Shore Hospital. There were many calls to the fire department this weekend. Ms. Vinchesi wanted to thank Police, Fire and DPW for a great job this weekend. Ms. Vinchesi thanked the residents for abiding by the law and Town policies.

Beach sticker sales are the same this year as last year but they were purchased a lot earlier this season. The parking lot spaces fill up quickly. There are six additional spaces at Humarock this year since it was redesigned with the basketball courts. We have had double the amount of trash and double the usage of port-a-potties at the beaches. We did have extra DPW people for trash. We encourage people to carry in and carry out their trash off the beach. There should be no household trash left at the beaches. We are looking at getting additional port-a-potties at the beaches.

Mr. Vegnani said it was great that the police revived those people but that was two overdoses. The beaches were really crowded this weekend and if the volume stays this high at the beaches, we need to address the trash and port-a-potties.

Ms. Vinchesi is proud to accept the award for Best of Boston 2015 "Best Town Center" and presented the framed award to the Board of Selectmen. We have made 40 copies of the award and Ms. Vinchesi will distribute them to the businesses in the harbor as soon as possible. Mr. Vegnani said the merchants should be very proud.

Ms. Vinchesi encouraged residents to take the SLOOP to the harbor and visit the merchants. Mr. Vegnani mentioned GATRA, the Scituate SLOOP, has just begun in Scituate and residents

should take advantage of it. There are limited funds and this is a pilot program. It started July 2nd and is free for two weeks.

SCHEDULED ITEMS:

United States Government Finance Officers Association (GFOA) Excellence in Financial Reporting Award to Nancy Holt, Finance Director & Patricia Vinchesi, Town Administrator

Mr. Vegnani congratulated and thanked Ms. Holt and Ms. Vinchesi on receiving this outstanding award for excellence in financial reporting. Ms. Holt said it has 10 years' worth of history and every department had a hand in this. Ms. Curran thanked Ms. Holt and Ms. Vinchesi. Mr. Danehey said this award shows from a Federal level the transparency of our finances and what a great job is being done in the Town of Scituate.

MMA & Moakley Center for Public Management, Suffolk University Certificate Program Graduates - Rick Mosca, Linda Hayes and John Murphy

This program is offered jointly between the MMA and Suffolk University School of Public Management.

The program rotates each year to a different geographic area in the Commonwealth. This past year it was on the South Shore.

Applications were solicited from South Shore municipal employees and participants chosen by a three-member Admissions Committee consisting of area town administrators. Seven Scituate employees applied and their application had to be approved in advance by the Town Administrator. COA Director Linda Hayes, Fire Chief John Murphy and Acting Sewer Superintendent Rick Mosca were selected to attend.

The course involves rigorous graduate level work equal to 15 course credits. Students have been meeting every Friday, all day, since last September. Graduation certificates to 22 students were awarded on June 22 at Suffolk. 100% class attendance is expected and there are research papers, case studies and class presentations required. The cost of the \$2,500 per person program was shared 50-50 by the employee and the Town under its 123 Training Budget. Work time off on these Fridays was also granted for the nine months.

Training such as this benefits not only the employee, but the department, other staff and the community as a whole. I am very proud of each of these individuals.

Mr. Vegnani and the Board congratulated Mr. Mosca, Ms. Hayes and Chief Murphy

Scituate Housing Authority Vacancy with Members of the Scituate Housing Authority
Doreen Lang, Candidate for the Housing Authority vacancy and the Scituate Housing Authority Board were present at the meeting.

Elizabeth Judge Schuchard moved out of Scituate and resigned from her position on the Scituate Housing Authority Board. Ms. Doreen Lang has expressed an interest in being appointed to fill the unexpired seat on the Board of the Scituate Housing Authority. Ms. Lang's resume was reviewed by the Selectmen.

Ms. Lang lives on Beal Place in Scituate and has a background in real estate and facility development. She is interested in filling the vacancy on the Scituate Housing Authority Board until the Town Election.

Mr. Harris thanked Ms. Lang for volunteering for this opportunity.

Mr. Vegnani asked if there were any other candidates for nomination. There were no other candidates for this position.

Mr. Danehey nominated Doreen Lang and Mr. Harris Second the nomination.

Move to approve an interim appoint of Doreen Lang to the vacant seat on the Scituate Housing Authority until the Annual Town Election to be held on May 21, 2016 at which time the Housing Authority position will be put on the ballot to fill the vacancy for the remaining term of three years to expire in 2019. Motion by Mr. Danehey Second by Mr. O'Toole

Scituate Housing Authority Board Roll Call Vote

Mr. Stephen Coulter, Chairman yes
Mr. Michael Collins yes
Ms. Theresa Martini yes
Ms. Jody McDonough yes
Scituate Housing Authority Unanimous Vote (4-0)

Board of Selectmen Roll Call Vote

Mr. Vegnani yes
Mr. Danehey yes
Ms. Curran yes
Mr. Harris yes
Mr. O'Toole yes
Board of Selectmen Unanimous Vote (5-0)

Scituate Country Club Change of Manager

Mr. Anthony Pacella is here for the change of manager for Scituate Country Club. He has had ownership presence since 1995 and treasurer since 1991. Mr. Pacella is very much involved in the day to day activities and spends quite a bit of time there.

**Move to approve Scituate Country Club's Change of Manager to Anthony Pacella, Jr.
Motion to approve by Shawn Harris second by Mr. O'Toole Unanimous Vote (5-0)**

New Drain Layers License, Ringler Excavating

Ted Ringler has worked with Peter Spencer and is opening his own business. Mr. Harris said Mr. Ringler is very experienced.

Move to grant a Drain Layers License to Ringler Excavating Corporation. Motion by Ms. Curran Second by Mr. Harris Unanimous Vote (5-0)

Outdoor Entertainment Permits

1. July 25th 6 p.m. – 10 p.m. 114 Tilden Road for Outdoor Wedding, Tom Flaherty
Tom Flaherty 100 Tilden Road is getting married and having a party. They are having a band. Neighbors were notified and invited.

Move to grant an outdoor entertainment permit for a wedding on July 25th from 6-10 pm, 114 Tilden Rd. Motion by Mr. O'Toole Second by Mr. Danehey Unanimous Vote (5-0)

2. August 1st 4 p.m. – 11 p.m. 33 Woodbine Way for Outdoor Wedding, Leah Hammond
Leah Hammond 33 Woodbine Way having a home wedding and will have a DJ. All abutters were notified.

Move to grant an outdoor entertainment permit for a wedding on August 1st 4-11 pm, 3 Woodbine Way. Motion by Mr. Harris Second by Ms. Curran Unanimous Vote (5-0)

3. September 5th 4 p.m. – 11 p.m. 6 Michael Avenue for Outdoor Wedding, Brian & Nancy Jones
Brian and Nancy Jones are having their daughter's wedding at their home and there will be a live band. Neighbors were notified.

Move to grant an outdoor entertainment permit for a wedding on September 5th, 4-11 pm, 6 Michael Ave. Motion by Mr. Harris second by Ms. Curran Unanimous Vote (5-0)

New Annual Appointment Applicants

New applicants were invited to appear before the Board of Selectmen to discuss their applications for the following boards and committees. The following candidates introduced themselves and discussed why they were interested in the particular Board or Committee and how their background was a good fit.

Mary Anne Palleiko Beautification Commission

Mary Anne Miller Board of Health
Doug Whyte Board of Health
Briana Trifiro Cable TV Committee
Kristen Sherman Scituate Cultural Council
Chris Bagley Traffic Rules & Regulations
Brian Cronin Waterways
Shirley Young Water Resources
Gerry Kelly Water Resources withdraw since appointed to the Advisory Committee
Carol Walsh Beach Study Committee
Nancy Fay Coastal Advisory Commission
Keith Jansen Coastal Advisory Commission
Richard Harding Coastal Advisory Commission
Louise Pfund Coastal Advisory Commission
Peggy Dinger Coastal Advisory Commission or Beach Study Committee
Steven Tripp Beach Study Committee

The Selectmen thanked all of the applicants and informed them they would be voting at the end of this meeting or at a future meeting.

Heritage Days Update, Greg Morse

Greg Morse is representing the Committee for Heritage Days.

The following changes were presented:

1. To allow vendors on Front Street between Otis and Allen.
2. To eliminate the 2nd music stage near the boat ramp.
3. To eliminate the food tent and “Taste of Scituate” event.
4. To withdraw the request for a liquor license.
5. To allow parking and access around the back of Cole Parkway, specifically along the waterfront.

Mr. Morse presented a large map to the Board of Selectmen outlining the plan for Heritage Days. Sgt. Gilmartin said it works well to park on one side of Kent Street as was done for the St. Patrick’s Day parade. Mr. Vegnani and Mr. Danehey suggested the Chamber speak with St. Mary’s to discuss parking on Sunday. Mr. Danehey asked why the stage location is where it is and suggested the stage background be the harbor. The committee wants to leave the stage where it is. Chief Murphy said he is satisfied with the current plan and the fire department has much better access this year. Sgt. Gilmartin said the bus drop off and pick up area will be in front of the Jack Conway building.

Wednesday afternoon at noon the parking spots will be blocked to set up the staging area. Security barriers will be put up while the set-up is going on. Ms. Vinchesi asked where the

banks of porta potties will be located and asked the committee to consider making them more accessible to the public. Mr. Vegnani asked if they would be using more of Cole Parkway than they have in past years. The committee said yes they will have less parking available and people should park at the Greenbush parking lot. Kevin Cafferty will consult with Kevin Kelly regarding the chairs that were stored at the library. Mr. O'Toole asked if Wednesday at noon would be the start time for set up. Gerry said yes the set up will begin at noon on Wednesday.

Sale of Town Owned Land - Greenbush, Mr. Terry Conroy, Conroy Development

Mr. Conroy, 40 York Street, Canton, MA is purchasing the MBTA parking lot on Old Driftway and provided the Board of Selectmen with a map outlining the property. Mr. Joseph Lynch, the engineer from Foxboro, MA attended with Mr. Conroy. The MBTA shows an easement. There is a piece of land owned by the Town of Scituate. There are 54 units planned on 2.5 acres with retail on the Old Driftway side, second and third floor would be apartments and the third building would have three floors of apartments. Mr. Danehey asked what the time frame is for Mr. Conroy. Ms. Vinchesi said a time table would need to be put together to see if we can accomplish this by Town Meeting. Mr. Harris asked what is needed. Ms. Vinchesi said we need to see what is required for the sale of Town owned land. Ms. Vinchesi will have her staff review this and can have a report back to the Board in two weeks.

FY15 Year End Transfers, Nancy Holt, Town Accountant

Ms. Holt reviewed the year end transfers with the Board of Selectmen.

Move to transfer the sum of \$7,000 from the FY 15 Facilities Department Salaries available budget lines to the Facilities Department electricity line item; to transfer \$28,000 from the DPW Engineering Salaries available budget line item and \$15,000 from the Fire Department available Materials & Supplies budget line items to the Fire Department Overtime budget and further to transfer \$10,000 from Transfer Station Expense available budget line items to Transfer Station Overtime budget, pursuant to MGL Chapter 44B §33. Motion by Ms. Curran Second by Mr. Harris Unanimous Vote (5-0)

DPW Contracts, Kevin Cafferty, DPW Director

1. Oceanside Drive Seawall Contract

The Board of Selectmen asked if we have all the easements and Mr. Cafferty said we finally do have the easements. Mr. Harris asked when it would take place. Mr. Cafferty hopes in four weeks. The job could be up to two years. Mr. Cafferty will be working to get this work done aggressively. Clerk of the works will be Dan Smith. The seawall will be two feet higher and deeper. It is a different design system. This is part of our overall master plan.

Move that the Board of Selectmen award the contract for construction services associated with the replacement of 786 feet of concrete seawall located between 4th Avenue and 6th Avenue on Oceanside Drive to SPS New England of Salisbury, MA for \$3,488,800.00.

Motion by Mr. Danehey second by Mr. O'Toole Unanimous Vote (5-0)

2. Edward Foster Road Seawall Contract

This is the seawall at 138 Edward Foster Road. It is more expensive because it is a smaller section. There were six bidders total on this. This project will be paid for by seven different sources; Fore Shore Protection, FEMA money, DCR Grants, Article V at Town Meeting, Roads and Seawall money and Fore Shore Protection from Article 14. Coastline Engineering drew up the plans.

Move that the Board of Selectmen award the contract for construction services associated with the replacement of 185 feet of concrete seawall located at 138 Edward Foster Road to Northern Construction of Weymouth, MA for \$1,289,800. Motion by Mr. O'Toole second by Mr. Danehey Unanimous Vote (5-0)

3. Phase 2C Water Main Contract

Mr. Cafferty would like to put this on hold to investigate the company further. We will add this to the next Board of Selectmen Agenda.

4. Sewer Pump Station Contract SKADA Equipment

The six computers are included in this contract.

This will be added to the next Board of Selectmen meeting when more information is reviewed by the Board.

NEW BUSINESS:

1. One Day Beer & Wine Licenses

One Day Blanket Beer & Wine Licenses for SMC

Move to approve/not approve (8) Blanket one day beer and wine licenses for events at the Scituate Maritime Center Motion by Mr. O'Toole second by Mr. Danehey Unanimous Vote (5-0)

Taylor Made Bartending, SMC, 7/19/15 5:30-9:30 p.m. for Celebration of Life

Move to grant Taylor Made Bartending a one day beer and wine license for an event to be held at the Scituate Maritime Center on July 19, 2015 5:30-9:30 p.m. Motion by Mr. O'Toole second by Ms. Curran Unanimous Vote (5-0)

Taylor Made Bartending, SMC, 7/26/15 12-4 p.m. for Private Event

Move to grant Taylor Made Bartending a one day beer and wine license for an event to be held at the Scituate Maritime Center on July 26, 2015 12:00 – 4:00 p.m. Motion by Mr. O’Toole second by Mr. Harris Unanimous Vote (5-0)

Lavishly Dunn Catering, SMC, 7/19/15 11 a.m. – 3:00 p.m. for Bridal Shower

Move to grant Lavishly Dunn Catering a one day beer and wine license for an event to be held at the Scituate Maritime Center on July 19, 2015 11:00 a.m. - 3 p.m. Motion by Mr. O’Toole Second by Mr. Harris Unanimous Vote (5-0)

2. Annual Appointments

Mr. Vegnani reviewed the Board of Selectmen policy of the “six year rule”.

The Board discussed waiting to appoint the Animal Control Board, Board of Health, Conservation Commission, Historic Commission, North River Commission, Recreation Commission, Waterways Commission, Zoning Board of Appeals, Coastal Advisory Commission and the Beach Study Committee until a future meeting.

The following individuals were appointed to Boards and Committees:

Betty Foster appointed as the Town Archivist for a term of one year or until a successor is named. Motion by Mr. O’Toole Second by Ms. Curran Unanimous Vote (5-0)

Mary Sancinito appointed as the Assistant Town Accountant for a term of one year or until a successor is named. Motion by Mr. O’Toole Second by Mr. Danehey Unanimous Vote (5-0)

Leslie Dienel, Stephen Dorsey, Kathy McCormack, Laurie Hall and Mary Anne Palleiko appointed to the Beautification Commission for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Mr. O’Toole Unanimous Vote (5-0)

William Francis and Kathy Curran appointed to the Board of Registrars for a term of three years or until a successor is named. Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (5-0)

Patricia Lambert appointed to the ByLaw Review Committee for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Al Bangert and Mike Davis were appointed to the Cable TV Committee for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Ms. Briana Trifiro was not voted to the Cable TV Committee due to a conflict of interest. Since Ms. Trifiro is getting paid by the Town to film events this may pose a conflict. Ms. Trifiro will need to decide if she would like to continue working for SCTV or resign and may be appointed to the Cable TV Committee.

Judith Byrne-Ariel is appointed as the Citizen Representative to the Scholarship Committee for a term or one year or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Karen Connolly, Adam Conrad and Marla Minier were appointed to the Community Preservation Act Committee for a one year term or until a successor is named. Motion by Mr. Harris, Second by Ms. Curran Unanimous Vote (5-0)

Mr. Joshua McKain was not reappointed since he has served on the committee for 10 years in line with the Board of Selectmen "six year rule" policy and to give others an opportunity.

David Friedman was appointed to the Community Preservation Act Committee for a one year term or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Vote was (3) in favor Danehey, O'Toole, Vegnani and (2) against Curran, Harris Motion passes

Pam Avitabile is appointed the Custodian of Tax Title Property for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Donald Knapp is appointed the Custodian of Veterans Graves for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Chris McConaughy is appointed to the Economic Development Committee for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Patricia Vinchesi is appointed Fair Housing Officer for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Paul Murphy is appointed to Fence Viewer for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Neil Duggan is appointed to Field Driver for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Sgt. Gerald O'Brien is appointed as the Licensing Agent for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Pam Avitabile is appointed the Local Auction Permit Agent for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Gary Banks is appointed as the Logan Airport Community Advisory Committee Representative and the MA Port Authority Community Advisory Committee Representative for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Al Bangert is appointed as the MBTA Liaison for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Jacqueline Carr is appointed to the Public Building Commission for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Michael Heger is appointed to the Public Building Commission for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Kristen Sauter is appointed to the Scituate Cultural Council for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Kristen Sherman is appointed to the Scituate Cultural Council for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Ann Burbine is appointed to the South Shore Coalition for a term of one year or until a successor is named. Motion by Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Jack Manning is appointed as the South Shore Regional School District Representative for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Patricia Vinchesi is appointed State Ethics Commission Representative for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)

Al Bangert is appointed Surveyor of Lumber and Measurer of Wood and Bark for a term of one year or until a successor is named. Motion by Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

George Story is appointed Tree Warden for a term of one year or until a successor is named. Motion by Mr. Harris Second by Mr. O'Toole Unanimous Vote (5-0)

Chris Bagley, Dorothy Cook, Kevin Cafferty, Mark Thompson, Alfred Elliott are appointed to the Traffic Rules & Regulations Committee for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (5-0)

Martha Cooke and Shirley Young are appointed to the Water Resources Commission for a term of three years or until a successor is named. Motion by Mr. Danehey Second by Mr. O'Toole Unanimous Vote (5-0)

Mr. Gerard Kelly withdrew his application for the Water Resources Commission since he will be appointed to the Advisory Committee by the Town Moderator.

3. Liaison Position Board of Selectmen

Veterans Service Advisory Committee, Mr. Marty O'Toole will be the liaison and work with Don Knapp on the charter and other items.

OTHER BUSINESS:

Correspondence

Flyer - On August 15, 2015 2 p.m. at St. Luke's Church there is a Sharks Amongst Us presentation.

Mr. Vegnani thanked the DPW department for cleaning the beaches. The morning after the 4th of July at 6:30 a.m. the next day it was spotless. Fire and Police thank you for all of your hard work and great job that you do to make it a safe 4th of July weekend. Thank you to everyone who got GATRA up and running and working in Scituate. We will look into North Scituate when we see how this pilot program grows. Its four days old and we'll work out the kinks. Mr. Vegnani went to the Plymouth County meeting last week and they are responsible for the Court Buildings and Registry of Deeds. They presented a balanced budget. We know people are getting brown water and we are still working on it. We all get brown water also. If you have brown water you can contact the DPW and let them know.

Mr. Danehey said Sucy en Brie will be coming to Scituate for Bastille Day.

There being no other business there was a Motion to adjourn the meeting by Mr. O'Toole second by Mr. Harris at 10:41 p.m. Unanimous Vote (5-0)

Respectfully submitted,

Lorraine A. Devin
Assistant to the Board of Selectmen

Board of Selectmen Meeting Minutes for Tuesday, July 7, 2015

BOARD OF SELECTMEN

Anthony V. Vegnani, Chairman

John F. Danehey, Vice Chairman

Maura C. Curran, Clerk

Shawn Harris

Martin J. O'Toole

List of documents Board of Selectmen Meeting July 7, 2015

- Agenda
- United States Government Finance Officers Associate (GFOA) Excellence in Financial Reporting Award News Release and copy of awards
- Suffolk University Certificate Program Local Government Leadership and Management
- Scituate Housing Authority Vacancy and resume for candidate
- Scituate Country Club change of Manager
- New Drain Layers License for Ringler Excavating Corporation
- Outdoor Entertainment Permits for 7/25, 8/1 and 9/5
- Board and Committee Appointment Applicants
- Heritage Days Update
- Sale of Town Owned Land Inquiry Greenbush next to MBTA lot
- FY15 End of Year Transfers
- Seawall Contract Approval Oceanside Drive 786 Feet 4th Avenue to 6th Avenue Seawall Replacement
- Seawall Contract Approval 185 Feet at 138 Edward Foster Road
- Water Main Replacement Contract Phase 2C
- Sewer Pump Station Contract SKADA Equipment
- One Day Beer and Wine Licenses for Scituate Maritime Center 7/19, 7/26 and 7/19
- Annual Appointments
- Liaison Positions Board of Selectmen Veterans Services Advisory Committee
- Correspondence – Thank you letter to DPW & Sharks Amongst Us Flyer